



MAPLETON CITY CORPORATION

Sign Permit Application

Applicant Information

Applicant: _____ Phone #: _____

Address: _____ City, State, Zip: _____

Email: _____ Project Parcel#: _____

Project Location: _____

Type of Sign: Residential Commercial Number of Signs: _____

Applicant's Signature: _____ Date: _____
(property owner or authorized agent)

Submittal Requirements

- Cover letter describing the project;
- Two drawings (using standard scale) of the sign(s) including accurate sign dimensions, square footage, height, color, type of illumination, and how the sign will appear from the street;
- For Monument and Low Profile Signs: In addition to all of the aforementioned requirements, a plot plan will be required showing accurate detail of existing features on the property, including parking, driveways, buildings, easements, light poles and other existing signage.
- For Wall Signs: In addition to the aforementioned requirements, the drawing must show how the sign will appear from all and any angles of the building. The plan must show the type of wall sign proposed, if a cabinet will be used, or if the lettering will be pan channel, back lit, neon, etc.

Staff Use Only

Fees: _____ Date: _____ Application #: _____

Assigned Staff Member: _____ Action: _____ Date of Action: _____

Final Decision Maker: Staff PC CC