

**MAPLETON CITY COUNCIL MEETING**

**November 1, 2011**

**PRESIDING AND CONDUCTING: Mayor Brian Wall**

**Council Members:**  
**Ben Christensen**  
**Mike Cobia**  
**Ryan Farnworth**  
**Jim Lundberg**  
**Mike Nelson**  
**Mayor Wall**

**Also Present:**  
**Dave Allen- Finance Controller**  
**Bob Bradshaw- City Administrator**  
**Cory Branch- Planning Director**  
**Camille Brown- City Recorder**  
**Gary Calder- City Engineer/Public Works Director**  
**Police Chief- Dean Pettersson**

**Minutes Recorded by: Camille Brown- City Recorder**

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**CALL TO ORDER:** Mayor Wall called the meeting to order at 7:00 pm David Allen gave the invocation and Gary Calder led the meeting in the Pledge of Allegiance.

**OPEN FORUM: No comments were made.**

**APPROVAL OF MINUTES**

**1. Approval of City Council meeting minutes**

**Motion:** Cl. Christensen moved to approve the minutes of the October 11, 2011 City Council meeting.

**Second:** Cl. Nelson seconded the motion.

**Vote:** Passed 5:0

**ACTION ITEM**

**2. Audit Findings for Fiscal Year 2011**

The Auditor, Greg Ogden reviewed the audit with the council. He stated that as a whole, the city is in good financial standing. He explained that two key write ups that the city received were that currently the city hires the Auditor to review the financial statements and the city should be reviewing their own financial statements so they feel confident approving them, and stated that he would review the audit with the Council. Greg Ogden reviewed the management letter. Mr. Ogden explained that the write up on the CUP grant that was obtained by the city did require an

independent audit, but the city was unaware of this and other cities have had a similar write-up. Council members asked clarifying questions of Mr. Ogden.

**Motion:** Cl. Nelson moved to approve a resolution to accept the audit findings for fiscal year 2011.

**Second:** Cl. Farnworth seconded the motion.

Cl. Christensen Aye

Cl. Cobia Aye

Cl. Farnworth Aye

Cl. Lundberg Aye

Cl. Nelson Aye

Vote: Passed 5:0

Resolution No. 2011- 21

### **3. City Personnel Policy- Sick Leave payout**

David Allen, the Finance Controller, explained how the leave time was being handled by other cities and reviewed the city's policy. At this time an employee can exchange 4 hours of sick time for 1 hour of vacation time up to 96 hours of sick leave. The proposed policy is to be able to buy back 25% of an employee's sick time, but must maintain 80 hours of sick time for the year to be able to participate.

Cl. Christensen asked if there is a limit of sick time that an employee can accrue and Mr. Allen said not at this time.

Mr. Allen explained by adopting this policy it would be an incentive to the staff to watch the time they take off for sick leave.

**Motion:** Cl. Farnworth moved to approve a resolution to revise the personnel manual for sick leave payout.

**Second:** Cl. Lundberg seconded the motion.

Cl. Christensen Aye

Cl. Cobia Nay

Cl. Farnworth Aye

Cl. Lundberg Aye

Cl. Nelson Nay

Vote: Passed 3:2

Resolution No. 2011-20

### **MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**

**Cory Branch** reported on the progress of Harvest Park on the residential and commercial development. There has been some infrastructure started for a pharmacy that will be started soon. The city has received some monies from the financial institution from bonds for the infrastructure.

He reported that a letter was sent to the owner by registered and certified and both these letters were returned. The County Sheriff did serve Mr. Sheneman on the 19<sup>th</sup> of October and bids are being obtained for the demolition. Homeowners were contacted and the state has released the investigation and the city can do what they need to do.

**Gary Calder** reported on the Pressurized Irrigation system. The PI system will be turned off at the end of this week. The patching crew will be back in on Thursday and will be done this week. The water infiltration was found in Harvest Park in which 200,000 gallons of water a day had been pouring in the sewer system, and a second leak was also found, but it was not near as large. RB&G did a study for monitoring wells around the city, with houses that have basements in this area. A proposal has been done for 16 monitoring wells.

**Chief Petterson** reported that the city participated in the drug take back program on the weekend.

**Ben Christensen** stated that the Policies and Procedures of the Council need to be passed.

**Cl. Lundberg** stated that with the solid waste district needs a conditional use permit for their property they are on, the committee would like to bring in other entities that would participate with Mapleton that could possibly affect the costs.

**Bob Bradshaw** set a date for the Wage and Personnel for 6:30 pm for Wage and Personnel on November 15<sup>th</sup>.

**Motion:** Cl. Farnworth moved to close the regular meeting and open a closed meeting pursuant to U.C.A. §52-4-205 for the discussion of pending or reasonably imminent litigation pursuant to Section 52-4-205(1) of the Utah Code, Annotated.

**Second:** Cl. Nelson seconded the motion

**Vote:** Passed unanimously

Cl. Christensen moved to adjourn the meeting.

Cl. Lundberg seconded the motion.

Vote: Unanimous

Meeting adjourned 9:30 p.m.

Camille Brown, City Recorder

**APPROVED: November 15, 2011**