

City Council Staff Report

June 17, 2015

Item 2

Prepared by:

Chief Pettersson

Public Hearing: No

REQUEST

Consideration of a Resolution amending the length of the term the ambulance director remains in office and how the other positions are selected. In addition to allow the City Administrator to be included in recommending process.

BACKGROUND AND PROJECT DESCRIPTION

Currently the ambulance director is appointed for a two year term. The assistant director is voted in at the same time, and replaces the director after two years, and then the assistant serves as director for two years.

It is proposed that the ambulance director term be changed to four years and to have the ambulance director select who she/he would like to have as assistant director and officers.

This change would also include the City Administrator in the recommending process.

RECOMMENATION

Approve the changes to the Mapleton City Ambulance policy on the length of the ambulance director's term from two years to four years, and allow the ambulance director to select their assistant and other officers; and to also include the City Administrator in the selection process.

Mapleton City EMS Department

Purpose:

To establish the Mapleton City Emergency Medical Service Department. To assure the provision of adequate and continuing Emergency Medical Services to the citizens and visitors of Mapleton and Utah County. To preserve, protect, and promote the public health, safety, and mitigate medical oriented emergency situations.

Organization:

The Mapleton City Emergency Medical Services Department will be made up of personnel, medical practices, apparatus, and equipment that meet the requirements and mandates of national, state and local governing bodies. The oversight and recommendations will be by the Director of Emergency Medical Services, and approved by the Mayor, City Council, City Administrator, and Public Safety Director.

Selection and appointment of the Director of Emergency Medical Services:

The Director of Emergency Medical Services will be appointed by the Mayor and City Council, and recommended by the City Administrator, and Public Safety Director. A single name shall be submitted to the Director of Public Safety for review and approval prior to Mayor and City Council action. The name shall come from a majority membership vote by means of secret ballot no later than June 1st of appointment year.

**The Mayor, City Council, City Administrator, and Public Safety Director retain the ability to forfeit the above process and appoint a Director of Emergency Medical Services at their discretion.*

The term of appointment will be four (4) years starting on July 1st of the appointment year and may be adjusted by Mayor and City Council approval.

The Director of Emergency Medical Services may be terminated at any time by a majority vote of the Mapleton City council at a regularly scheduled city council meeting, properly noticed for such a purpose. In the event of vacancy in the Director position for any reason other than the regular expiration of the appointment term, the City Administrator, and Mapleton City Public Safety Director shall appoint an interim Director to serve out the remaining term of the previous Director. Prior to the appointment of the interim Director, the Mapleton City Public Safety Director shall counsel with the remaining officers to assist in creating a list of prospective interim Director Candidates.

Appointment and selection of other Officers and Department Positions:

The Director of Emergency Medical Services will appoint all Officers and department positions from current employees who meet the education, experience, and qualifications set forth by job description and the good of the department.

Compensation:

The salary of the Director of Emergency Medical Services and the employees of the EMS Department shall be fixed by resolution of the council from time to time, and shall be paid from the general fund of the city upon warrants drawn upon the city.

Director of Emergency Medical Services; Powers and Duties:

It shall be the duty of the Director of Emergency Medical Services to see that at all times the provisions of this chapter relating to the operation of the department are adhered to, and all provisions of this chapter for the mitigation of emergency medical emergencies are followed.

Department Medical Director:

In order for the department to operate, the Utah Department of Health (Bureau of EMS Division) requires that a Medical Control Physician oversee the operation and training requirements of the organization. The department and city will enter into a contract for this service when necessary.

Personnel, Apparatus, and Equipment:

The Department will maintain two (2) fully equipped Type III or Medium Duty ambulances in good working condition and ready for immediate response. Equipment and supplies required by the Department of Health (Bureau of EMS) will be maintained for each response unit in good operational condition and ready for immediate response. A minimum of one (1) Operations Captain (Paramedic or AEMT), and an Operations EMT (EMT or higher level) are required to be in compliance with state legislative rules for emergency medical response. The preferred operations crew will consist of one (1) Operations Captain (Paramedic or AEMT), one (1) Operations EMT (EMT or higher level), and (1) EMT Ambulance Operator (EMT or higher) per ambulance. If these minimums are not met, a contingency plan is in place for mutual aid response from neighboring cities.

Training:

The Mapleton City Emergency Medical Services Department will provide all required continuing medical education. The minimum requirements will be outlined by the Utah Department of Health (Bureau of EMS), Departments Medical Director, and approved by the Director of Emergency Medical Services. The department will cover the cost of all required training and certifications.